

THE OLDHAM COLLEGE

Governance and Search Committee

Minutes of the Special Meeting held on 11 June 2019

Present:	Members:	Jonathan Edwards	Governor (Chair)
		Alun Francis	Governor
		Anne Gornall	Governor
		Shaid Mushtaq	Governor

Apologies:

Officers:	Janet Frost	Clerk to the Corporation
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17/18 Apologies for Absence

None reported.

18/18 Declarations of Conflicts of Interests

Shaid Mushtaq declared a conflict of interest in Item 19/18.

19/18 Consideration of Prospective Members for the Full Corporation

The Clerk to the Corporation reported that currently vacancies on the Corporation included three for 'governor' members and up to a further two in the category of 'External' members. Members were reminded that external members would initially serve on a designated committee of the Corporation and have full membership and voting rights but not be full members of the Corporation. They would also be invited to attend Full Corporation meetings as observers in order to follow through issues with which they had been involved at committee level. That period would enable the prospective new members to gain experience and be part of the succession planning arrangements and lead to full appointment on the Corporation when vacancies occurred.

Each of the candidates had provided a detailed CV, and those had been previously circulated to members together with a completed Skills Audit proforma. An initial meeting had also taken place with the Clerk when each of the candidates had discussed the issues relating to governor membership and in particular the responsibilities and commitment required of a governor at the College.

Four candidates had been invited to the current meeting to be considered as prospective governors by the committee members, two had been able to attend.

Andrew Sutherland – AS was unable to attend and members referred to his CV and AF provided further information relating to his skills and experience.

Members considered the information and agreed that AS would add value to the current membership and agreed to recommend to the Corporation to appoint him in the capacity of governor for a four year term.

Elaine Buckley - EB was unable to attend and members referred to her CV and AF provided further information relating to her skills and experience.

Members considered the information and agreed that EB would add value to the current membership and agreed to recommend to the Corporation to appoint her in the capacity of External Member for a one year term.

██████████ both attended the meeting and were given the opportunity to share and discuss with members their skills and experience and the qualities that they had which they felt could add value to the governing body. During the individual meetings with the Committee they were given the opportunity to ask questions of members to ensure they had a full picture of the role.

Following the interviews members discussed the merits and qualities of each candidate and compared their skills and experience with those of current governors as detailed in the circulated Skills Audit. Members agreed that Andrew Sutherland and Elaine Buckley had appropriate qualities to merit appointment and would add to the strength to the strategic role to be played by the Corporation in the development of the College.

It was agreed that whilst ██████████ had skills that would enhance those of the current membership it was felt that there was a need to further strengthen the skills set by looking to the private sector.

It was agreed that ██████████ did not have the level of experience required and members agreed not to appoint her.

It was **RESOLVED** that it be a recommendation to the Corporation that the following applicants be appointed as members / External members:-

- (i) Andrew Sutherland be appointed in the category of 'governor' for a four year term,
- (ii) Elaine Buckley be appointed in the category of 'external member' for a one year term.

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The meeting closed 4.00pm

Minutes Approved Date.....
Chair