



**AGENDA**  
**AUDIT COMMITTEE MEETING**  
**WEDNESDAY 20 MAY 2009: 5.00pm**  
**Venue – T406**

ITEM NO.	TITLE	AUTHOR
1.	Apologies	
2.	Declaration of Conflicts of Interest	
3.	Permission for Officers of the Organisation to be Present	
4.	Minutes of meeting held 4 February 2009	
5.	Matters Arising from minutes of the previous meeting	
6.	Rolling Action List Update	
	<b>BUSINESS/PERFORMANCE ITEMS</b>	
7.	Internal Audit Assignment Reports	Helen Knowles
8.	Internal Audit Follow up Report	Helen Knowles
9.	External Audit Strategy 2009-2010	Keith Rushton
10.	Annual report on Audits by other Agencies	Tony Spencer/ Rebecca Johnson
11.	Terms of Reference and Work Plan 2009-10	John Pattison
	<b>STANDING ITEMS</b>	
12.	Risk Management Update (verbal)	Jim Winstanley
13.	Identification of Health & Safety Issues	
14.	Identification of Equal Opportunities Issues	
15.	Any other Business	
16.	Date and Time of Next Meeting	